



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

Sevagram- 442102, Maharashtra, India

MINUTES OF COLLEGE COUNCIL COMMITTEE MEETING DATED 2ND APRIL 2022

The college council committee meeting was called by the Dean, MGIMS on Saturday, 2nd April 2022 at 11 am in the Committee Room of Dean's Office.

Following members were present:

Chairperson: Dr. Nitin Gangane, Dean, MGIMS & Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Director-Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. Jwalant Waghmare, Professor & Head, Dept. of Anatomy
2. Dr. Sachin Pawar, Associate Professor, Dept. of Physiology
3. Dr. Satish Kumar, Director-Professor & Head, Dept. of Biochemistry
4. Dr. Anupama Gupta, Director-Professor & Head, Dept. of Pathology
5. Dr. Vijayshri Khairkar, Director-Professor & Head, Dept. of Microbiology
6. Dr. B. H. Tirpude, Director-Professor & Head, Dept. of Forensic Med. and Toxi.
7. Dr. Subodh Gupta, Director-Professor & Head, Dept. of Community Medicine
8. Dr. Deepika Garg, Professor, Dept. of Otorhinolaryngology
9. Dr. Ramesh Pandey, Professor, Dept. of General Surgery
10. Dr. Jyoti Jain, Professor & Head, Dept. of Medicine
11. Dr. Poonam Varma Shivkumar, Professor & Head, Dept. of Obstetrics & Gynaecology
12. Dr. Manish Jain, Professor & Head, Dept. of Paediatrics
13. Dr. Sucheta Tidke, Director Professor & Head, Dept. of Anaesthesiology
14. Dr. C. M. Badole, Director Professor & Head, Dept. of Orthopaedics
15. Dr. Sumit Kar, Professor & Head, Dept. of Skin & V. D.
16. Dr. Ashok Singh, Assistant Professor, Dept. of Radiation Oncology
17. Dr. Kshirod Mishra, Professor & Head, Dept. of Psychiatry
18. Dr. Atul Tayade, Director-Professor & Head, Radiology
19. Dr. Praveen Sanghvi, Professor & Head, Dept. of Dental Surgery

HODs from the Ophthalmology, Otorhinolaryngology, General Surgery, Radiation Oncology were not present. However, Dr. Deepika Garg, Professor, Otorhinolaryngology,

Dr. Ramesh Pandey, Professor, General Surgery and Dr. Ashok Singh, Assistant Professor, Radiation Oncology attended the meeting on behalf of their HODs.

1. The Dean welcomed the members of the college council committee.
2. Dean informed that this time the university has declared the summer vacation early and that it will start from 29th April till 7th June 2022. At the same time, we have NMC PG inspection in 15 departments. As of now, the inspections are being done in online mode. It is expected that we will also go through the same process. It will be clear in next 2-3 days whether the UG inspection will be online or physical. If the online inspection is done, the physical assessment might be possible during next 3 months.

Besides, he also informed that, yesterday, he discussed with the concerned officials of the university, the schedule of practical examination for postgraduates is likely to be held between 1st to 15 June 2022 which is partly overlapping with second half of vacation. For which, the request will be sent from our side to reschedule the practical examination dates from 8th to 15th June 2022. He also informed that there will be no common working day as per university rules. Everyone noted and recorded the same.

3. Dean informed that before proceeding for vacation, the concerned 15 departments whose PG assessment is due should complete the assessment related work before 15th April 2022. He apprised that all the concerned departments should fill form B and submit the same.

This year NAAC assessment is also due. For this, we need to provide the requisite information from 1st April 2017 to 31st March 2022. After we provide the information in the month of April, we will have NAAC assessment within a period of 45 days from the date of submitting the report.

Moreover, he informed that the information is also required from 1st April 2021 to 31st March 2022 for the annual report on or before 15th April 2022. The details will be provided within next couple of days regarding information sought for the Annual report as well as NAAC.

He informed the members that all the departments already have most of the information. The details required from the HIS can be requested from them. In case, there is help required by you for preparation of NAAC document, Dr. Anshu and NAAC coordinating unit will help. The committee members noted and recorded the same.

4. Dean asked all the concerned HODs to provide the sanction letters of all ongoing funded projects in the institute. He informed the HODs to share these documents at the earliest as they are required by National Institutional Ranking Framework (NIRF)

for their assessment for which the institute has already applied for. The committee members noted the same.

5. Apart from above points, following points were also discussed:

- About the deficiency of faculty in the Paediatrics and General Medicine department, Dean informed that attempts are being made to recruit the faculty.
- Dean informed that there is also requirement of Associate Professor in the Radiotherapy department.
- Dean informed that there will be 10 days' summer vacation for undergraduate students which will be from 12th to 21 May 2022. Everyone noted the same.
- It was also informed that the classes of Second MBBS, Third MBBS (Part I & II) will be starting from 11th April 2022.

The meeting ended with thanks to chair.



Dr. Sushil Kumar Varma
Member Secretary,
College Council Committee.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

Sevagram- 442102, Maharashtra, India

MINUTES OF COLLEGE COUNCIL COMMITTEE MEETING DATED 19TH JULY 2022

The college council committee meeting was called by the Dean, MGIMS on Tuesday, 19th July 2022 at 3 pm in the Committee Room, Dean's Office.

Following members were present:

Chairperson: Dr. Nitin Gangane, Dean, MGIMS & Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Director-Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. Jwalant Waghmare, Professor & Head, Dept. of Anatomy
2. Dr. A. R. Chaudhary, Director-Professor & Head, Dept. of Physiology
3. Dr. Satish Kumar, Director-Professor & Head, Dept. of Biochemistry
4. Dr. Anupama Gupta, Director-Professor & Head, Dept. of Pathology
5. Dr. Dipak Thamke, Professor, Dept. of Microbiology
6. Dr. P. N. Murkey, Professor, Dept. of Forensic Medicine and Toxicology
7. Dr. Abhishek Raut, Professor, Dept. of Community Medicine
8. Dr. A. K. Shukla, Director-Professor & Head, Dept. of Ophthalmology
9. Dr. P. S. Nagpure, Director-Professor & Head, Dept. of Otorhinolaryngology
10. Dr. Pooja Batra, Professor, Dept. of General Surgery
11. Dr. Jyoti Jain, Professor & Head, Dept. of Medicine
12. Dr. Shuchi Jain, Professor, Dept. of Obstetrics & Gynaecology
13. Dr. Manish Jain, Professor & Head, Dept. of Paediatrics
14. Dr. Sucheta Tidke, Director Professor & Head, Dept. of Anaesthesiology
15. Dr. C. M. Badole, Director Professor & Head, Dept. of Orthopaedics
16. Dr. Sumit Kar, Professor & Head, Dept. of Skin & V. D.
17. Dr. Kshirod Mishra, Professor & Head, Dept. of Psychiatry
18. Dr. Atul Tayade, Director-Professor & Head, Radiology
19. Dr. Praveen Sanghvi, Professor & Head, Dept. of Dental Surgery

HODs from the Microbiology, Forensic Medicine and Toxicology, Community Medicine, General Surgery, Obstetrics & Gynaecology and Radiation Oncology departments were not present. However, Dr. Dipak Thamke, Professor, Dept. of Microbiology, Dr. P. N.

Murkey, Professor, Dept. of Forensic Medicine and Toxicology, Dr. Abhishek Raut, Professor, Dept. of Community Medicine, Dr. Pooja Batra, Professor, Dept. of General Surgery and Dr. Shuchi Jain, Professor, Dept. of Obstetrics & Gynaecology attended the meeting on behalf of their HODs.

1. The Dean welcomed the members of the college council committee.
2. The Dean informed that, the minutes of college council committee meeting held on 02nd April 2022 were circulated and as no comments were received, they are taken as accepted and recorded the same.
3. Dean informed that most of the National Medical Council (NMC) inspections have been done virtually expect Pediatrics department. We had provided the necessary information to the NMC as sought by them. But, the NMC has till date not informed about future course of action about physical assessment of facilities.
4. Dean informed that the Local Managing Committee (LMC) meeting is scheduled on 20th August 2022. Email has been already sent to all HODs requesting to provide the information to be put in the proposed agenda of meeting. He informed that only few departments have provided the required information. He requested other members also those who haven't provided the same so far to submit the information as soon as possible. The committee members noted the same.
5. About ranking appraisal by the National Institute Ranking Framework (NIRF), Dean informed that unfortunately MGIMS has not secured good rank. The information about where we stand has also not been conveyed. He informed that this was expected as we don't have super specialty program, not many PhDs in faculty as well as Students, many of our research projects were not considered as they classified them as capacity building projects and not research projects. Also, we have not been able to provide the adequate information about the progress of undergraduates to postgraduates which are the important factor. Now, we have some information and once we have all the details, it will be easy for the next year.

Dean informed the committee members that there were certain issues about which he had communicated with the officials of Ministry of Human Resource and Development but he did not receive any response.

He informed to get NIRF ranking is essential for each institution which gives a lot of credit to an institute.

6. About the NAAC accreditation, Dean informed that we are going to apply for the renewal of NAAC accreditation next month, for which it is expected that the inspection for next cycle will be held within 45 days i.e. by September 2022. He asked everyone to prepare for the inspection with all the required documentation and information also. Everyone noted the same.
7. He informed that in some departments where faculty has left the institution there are problems of guide for PG students. He informed that this will create the problem in PG admissions and for increase of PG seats in a few departments. He requested concerned HODs to discuss these issues with him.

Further, he informed that for regular selection of faculty, we had prepared the roaster according to old regulations last year. This approved roaster by the university is taken to the backward cell of the Maharashtra Government and then it takes to another approval which also takes 3-4 months. In the meantime, there was a change in rules of the reservation roaster. Earlier, the roaster was prepared department wise, now it will have to be prepared cadre wise. The issue of preparing the new roaster and its approval will take at least one year. In the meantime, it has been decided to fill the vacancies by temporary University selection as per old roaster. The committee members noted the same.

8. Dean informed that the timetable of terminal examination and internal assessment needs to be prepared at the beginning of academic year to avoid miscommunication. He said this timetable can be changed at the time of examination, if necessary. He suggested that we can prepare examination schedule as per academic calendar of the institute so that the students get know that when the final examination will be conducted at the time of admission itself. Further, he said that, there is a criterion in the NAAC to have academic calendar. Also, although the final examination dates are finalized by the university but we should prepare tentative schedule. The committee members noted and recorded the same.
9. In addition, following discussion was made with permission of the Dean.
 - About the issue of Non Practicing Allowance (NPA) and House Rent Allowance (HRA), the committee members requested Dean to allow them to get these allowances as per rules. They informed that this will help us in retaining the faculty members also. The dean informed that the NPA is being received as per rules of Maharashtra government. At present, the HRA is being paid with revised rules of KHS.
 - Dr. A. K. Shukla pointed out the issues about the clinical posting, attendance of students, small group teaching, term examinations and internal assessment. Dean informed there is communication gap and needs to discuss in curriculum

committee. He also assured him to sit together in the next week to sort out this problem.

The committee members noted and recorded the same.

The meeting ended with thanks to chair.



Dr. Sushil Kumar Varma
Member Secretary,
College Council Committee.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

Sevagram- 442102, Maharashtra, India

MINUTES OF COLLEGE COUNCIL COMMITTEE MEETING DATED 22ND SEPTEMBER 2022

The college council committee meeting was called by the Dean, MGIMS on Thursday, 22nd September 2022 at 3 pm in the Committee Room, Dean's Office.

Following members were present:

Chairperson: Dr. Nitin Gangane, Dean, MGIMS & Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Director-Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. Jwalant Waghmare, Professor & Head, Dept. of Anatomy
2. Dr. A. R. Chaudhary, Director-Professor & Head, Dept. of Physiology
3. Dr. Kanchan Mohod, Professor, Dept. of Biochemistry
4. Dr. Anupama Gupta, Director-Professor & Head, Dept. of Pathology
5. Dr. Vijayshri Khairkar, Director-Professor & Head, Dept. of Microbiology
6. Dr. B. H. Tirpude, Professor, Dept. of Forensic Medicine and Toxicology
7. Dr. Subodh Gupta, Professor & Head, Dept. of Community Medicine
8. Dr. A. K. Shukla, Director-Professor & Head, Dept. of Ophthalmology
9. Dr. P. S. Nagpure, Director-Professor & Head, Dept. of Otorhinolaryngology
10. Dr. Dilip Gupta, Director-Professor & Head, Dept. of General Surgery
11. Dr. Jyoti Jain, Professor & Head, Dept. of Medicine
12. Dr. Shuchi Jain, Professor, Dept. of Obstetrics & Gynaecology
13. Dr. Manish Jain, Professor & Head, Dept. of Paediatrics
14. Dr. Sucheta Tidke, Director Professor & Head, Dept. of Anaesthesiology
15. Dr. C. M. Badole, Director Professor & Head, Dept. of Orthopaedics
16. Dr. Kshirod Mishra, Professor & Head, Dept. of Psychiatry
17. Dr. Praveen Sanghvi, Professor & Head, Dept. of Dental Surgery

HODs from the Biochemistry, Obstetrics & Gynaecology, Skin & V. D., Radiotherapy and Radiology departments were not present. However, Dr. Kanchan Mohod, Professor, Biochemistry and Dr. Shuchi Jain, Professor, Obstetrics & Gynaecology attended the meeting on behalf of their HODs.

1. The Dean welcomed the members of the college council committee.
2. The Dean informed that the minutes of college council committee meeting held on 19th July 2022 were circulated and as no comments were received, they are taken as accepted and recorded the same.
3. Dean expressed his gratitude to everyone and in particular to Dr. Poonam Varma Shivkumar, Dr. A. K. Shukla and Dr. Bipin Tirpude for overseeing the National Medical Council (NMC) inspection in his absence and ensuring its flawless operation. He said, despite the fact that we weren't ready at that time, the assessment went quite well. The assessors called him and informed that they were satisfied about the institute.

He informed that now we can expect physical assessment for PG courses to follow soon. He informed that except in few departments enough faculty members and infrastructure is available in most of the departments. He stated that he will meet HODs of such departments soon to resolve the issues.

This will be a surprise inspection, and it is expected that it may not occur during the PG examination or during the vacation, as we have already informed NMC about the vacation schedule, though they have not responded to it.

4. Dean informed that now NMC's biometric attendance will begin also. We have procured the nine devices for the same which will be deployed soon at the appropriate places. Everybody will have to mark their attendance twice daily, once on entry and also at the time of exit. He also informed that he would ask the higher authority whether we need to do mark attendance in both biometrics (Institutional and NMC). However, the NMC's biometrics will be more important as this will be centralized. It will give entire tabulation. Everyone noted the same.
5. Dean informed that the Controller of Examination had called him few days back to inform that the University exams would not be postponed as decided in the board of examination and the same is being done in accordance with NMC guidelines. So whatever dates are finalized by University, we must plan accordingly.

He said however we can re plan the clinical posting programme by limiting the number of posting days.

Dr. A. K. Shukla added that it was informed that as the exams will be held from 17 January 2023, we will have only nine months to finish the entire syllabus that needs to be completed before that. Dean informed that he had requested for postponement of submission of internal assessment submission marks by about 1-2 weeks to University, that has been agreed upon by University so the prelim exams can now be held in 2nd week of December. Everyone noted the same.

6. Dean informed that our annual day programme would take place on 7 October 2022. Everyone noted the same.
7. Dean informed that social service camp for the MBBS students 2021 batch will begin from 8 October to 19 October 2022 at the Wabgaon village. Everyone noted the same.
8. Dean informed that, according to NMC guidelines, the second year PG students were supposed be posted at district hospital as part of a district residency programme. Dean asked members that to share any suggestions that you may have to discuss in the next meeting. He said that he has his own idea, suggesting that, we already have peripheral centers like Melghat, Anji and Bhidi where we may post them. He also informed that he will take NMC permission before finalizing the scheme. Dr. A. K. Shukla informed that as stated in the guidelines, there is also a provision of increase of PG residents.

Dean also informed that in the KHS meeting it was proposed to increase UG seats to 150 seats. We will have more discussions in future college council meeting on this topic.

9. In addition, following discussions were made with permission of the Dean:
 - Dr. Dilip Gupta brought up the issue of Non Practicing Allowance (NPA) of Professors and Dean informed that we are receiving what is in GR of Maharashtra Government. The same thing was noted by everybody.
 - Dr. A. K. Shukla said students vacation has been announced which will begin from 20 October 2022. The clinical posting schedule need to be modified accordingly. Dean informed if HODs want to curtail the vacation you can do so.
 - Dr. Subodh Gupta informed that the students from 2020 are not attending classes regularly and they may not meet the university's regulations for attendance. Dean instructed to give clear instructions to students and to detain them if they failed to attend the classes regularly.
 - Dr. A. K. Shukla suggested to get biometric attendance of students. Dean informed that there were numerous technical difficulties when we initially started getting biometric attendance. Even, we could not differentiate the attendance of theory and practical. If we find another vendor to resolve these problems, we will definitely procure it. Everyone noted the same.
 - Dr. Dilip Gupta and Dr. Vijayshri Deotale made reference of the shortcomings of the postgraduate students in the 2021 batch, specifically Dr. Dilip Gupta informed that they have not yet finished their synopsis proposals. Dean asked to issue detailed written instructions and also requested, to keep the record of it.

The meeting ended with thanks to chair.



Dr. Sushil Kumar Varma
Member Secretary,
College Council Committee.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

Sevagram- 442102, Maharashtra, India

MINUTES OF COLLEGE COUNCIL COMMITTEE MEETING DATED 13TH OCTOBER 2022

The college council committee meeting was called by the Dean, MGIMS on Thursday, 13th October 2022 at 3 pm in the Committee Room at Dean's Office.

Following members were present:

Chairperson: Dr. Nitin Gangane, Dean, MGIMS & Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Director-Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. Jwalant Waghmare, Professor & Head, Dept. of Anatomy
2. Dr. Nishant Bansod, Professor, Dept. of Physiology
3. Dr. Satish Kumar, Director-Professor & Head, Dept. of Biochemistry
4. Dr. Anupama Gupta, Director-Professor & Head, Dept. of Pathology
5. Dr. Vijayshri Deotale, Director-Professor & Head, Dept. of Microbiology
6. Dr. B. H. Tirpude, Director-Professor & Head, Dept. of Forensic Medicine and Toxicology
7. Dr. Abhishek Raut, Professor, Dept. of Community Medicine
8. Dr. A. K. Shukla, Director-Professor & Head, Dept. of Ophthalmology
9. Dr. P. S. Nagpure, Director-Professor & Head, Dept. of Otorhinolaryngology
10. Dr. Dilip Gupta, Director-Professor & Head, Dept. of General Surgery
11. Dr. Jyoti Jain, Professor & Head, Dept. of General Medicine
12. Dr. Pramod Kumar, Professor, Dept. of Obstetrics & Gynaecology
13. Dr. Manish Jain, Professor & Head, Dept. of Paediatrics
14. Dr. Sucheta Tidke, Director Professor & Head, Dept. of Anaesthesiology
15. Dr. C. M. Badole, Director Professor & Head, Dept. of Orthopaedics
16. Dr. Sumit Kar, Professor & Head, Dept. of Skin & V. D.
17. Dr. Ashok Singh, Assistant Professor, Dept. of Radiation Oncology
18. Dr. Kshirod Mishra, Professor & Head, Dept. of Psychiatry
19. Dr. Sushilkumar Kale, Professor, Radiology
20. Dr. Praveen Sanghvi, Professor & Head, Dept. of Dental Surgery

HODs from the Physiology, Community Medicine, Obstetrics & Gynaecology, Radiation Oncology, and Radiology departments were not present. However, Dr. Nishant Bansod, Professor, Physiology, Dr. Abhishek Raut, Professor, Community Medicine, Dr. Pramod Kumar, Professor, Obstetrics & Gynaecology, Dr. Ashok Singh, Assistant Professor, Radiation Oncology and Dr. Sushilkumar Kale, Professor, Radiology attended the meeting on behalf of their HODs.

1. The Dean welcomed the members of the college council committee.
2. The Dean informed that, the minutes of college council committee meeting held on 22nd September 2022 were circulated and as no comments were received, they are taken as accepted and recorded the same.
3. Dean informed that UG continuation of recognition has been approved by NMC for the next five years. Following assessment, there was an online hearing which he and Dr. Manish Jain had attended. The four queries were put forth during that hearing.

During the Pediatrics examination, there were only one internal examiner and one external examiner appointed by University whereas as per National Medical Council (NMC) regulations, two internal and external examiners are required. He informed NMC that the appointments are made by the university, the college does not have any role in this. He also discussed the matter with Controller of Examination of the university (MUHS, Nashik). In future, Pediatrics, Otorhinolaryngology and Ophthalmology examinations will have two Internal and external examiners.

Dean informed that NMC officials instructed to start the Emergency medicine, Physical medicine and rehabilitation in the institute and it was informed to them that we have already started the process.

The last point was regarding biometric attendance of faculty and residents which Dean informed NMC that we have already implemented.

Regarding the faculty deficiency in some departments, Dean informed that they instructed to advertise the posts and to fill the vacant positions. And based on that, a undertaking was submitted and now we have been granted permission for next five years.

The committee members noted the same.

4. As decided in the previous meeting, Dean updated that, he had asked some people about District residency programme. He informed that Postgraduate Medical Education Regulations - 2000 were amended in 2018. In year 2019, the MCI was in existence and they came out this circular recommending the implementation of three months' district residency programme wherein it was stated that all postgraduate students pursuing MD/MS in broad specialties in all Medical Colleges/Institutions

shall undergo a compulsory residential rotation of three months in District Hospitals / District Health System as a part of the course curriculum. However, when the NMC came in operation they made a draft regulations and that draft regulations have not been approved yet. So far, nobody is certain whether these regulations are in place. There are many queries. The DMER and MUHS have also been asked about that. Additionally, the University wrote to DMER. There is no committee in place for deputing post graduate students in the district hospital. So once it is formed which will be for all medical colleges/ institutions, we will abide by it. However, currently, these regulations are only a draft. He also informed, that he is concerned because NMC inspection of 4 departments is due in 2023, therefore he will to write to the DMER and NMC requesting for further instructions on this issue. The committee members noted the same.

5. Dean informed, one of our students has filed a court case before the Nagpur bench of the Bombay High Court. Petitioner alleged that, we failed him intentionally. That has never happened in our institute till now. In the lawsuit he also made mention of question paper leakage that happened during the preliminary examination. Dean informed, judges are unaware that preliminary exams is administrated by institute not by the university. The high court believed that the petitioner should have first approached the Vice-Chancellor of the University and College before coming to the high court. For us the main issue was paper leakage, we had formed a committee comprising Dr. A. K. Shukla, Dr. B. H. Tirpude and Dr. Subodh Gupta to investigate the matter. He has taken a decision that SOPs it should be prepared and must be followed by everyone concerned. Dr. Satish Kumar has prepared the SOPs. He will make necessary corrections and then it will be circulated. Dean strictly informed the members that, the HODs will be responsible for all internal examination related activities and if HOD has assigned this responsibility to other faculty members then that person should made aware that such things should not happen and would be responsible for any irregularity. Also, they should mention the privacy and confidentiality.

On a more serious note, Dean informed that such allegations like leakage of question papers are made and if proven, it will leave a negative impression in the university about institution. These days, because of technology and a variety of smartphone apps, it spreads quickly. Our institute has a good reputation in the university, which will be tarnished by such incidences. Everybody must follow these SOPs and every examinations should be treated as university exams. Everyone noted the same.

Dr. Dilip Gupta also informed that the concerned student has not yet joined the department as per the internship schedule programme. Dean informed that his absence may be informed to Student section.

6. Dean informed that we have been in contact with NAAC for the NAAC assessment

as we have completed the five years and the next cycle of assessment is due. NAAC was extending the date for submission of internal quality assurance report. Dr. Anshu has been communicating with the NAAC. We were not getting any response since last 6 months from them. Now, they have asked us to apply so we have a very short time for preparing the necessary documents.

He informed that some faculty members have already been deputed in the committee for taking care of all these tasks, so he requested all HODs that they should allow them to work for NAAC as much as possible in addition to the departmental work. Once we submit all the requisite details, the Self-assessment report will have to be submitted within 45 days. He also informed that IQAC may require certain information, in case it is asked, kindly provide the same at earliest.

He also informed that there are a few things that must be documented, such as what measures the department is taking to help low achievers. Apart from that, everything must be documented, including who attended the class, the topics covered, who recorded attendance, etc. About NEET coaching during UG teaching, we must ensure that proper documentation must be kept for the same. It is also necessary to record integrated teaching documents.

The NAAC assessors will solicit direct feedback from undergraduates, postgraduates, interns and faculty. We will be providing their emails in order to provide feedback. Dean asked HODs to ask all concerned faculty and students to check their emails and respond.

Everyone noted and recorded the same.

7. About ATCOM modules, Dr. A. K. Shukla informed that none of the faculty from the Ophthalmology department are feeling comfortable in teaching the module to third MBBS Part I. He requested Dean to seek guidance of someone from Medical Education Unit as it is mandatory in the teaching schedule and in the assessment also. Dean concurred and informed that Dr. Jwalant Waghmare will coordinate the same.
8. Dean informed Dr. Abhishek Raut that the orientation camp for the new batch of undergraduates will begin from 15 November 2022 and he made a note of the same.
9. Dean informed that from next month salary will be released according to the biometric attendance. He asked all HODs to inform the PGs also. Everyone noted and noted the same.
10. At the end, Dean asked individually about any departmental issues, the committee members raised issues related to NMC inspection and biometric attendance that were noted after discussion.

The meeting ended with thanks to chair.



Dr. Sushil Kumar Varma
Member Secretary,
College Council Committee.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

Sevagram- 442102, Maharashtra, India

MINUTES OF COLLEGE COUNCIL COMMITTEE MEETING DATED 12TH JANUARY 2023

The college council committee meeting was called by the Dean, MGIMS on Thursday, 12th January 2023 at 3.30 pm in the Committee Room at Dean's Office.

Following members were present:

Chairperson: Dr. Nitin Gangane, Dean, MGIMS & Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Director-Professor & Head, Dept. of Pharmacology.

Vice-Dean: Dr. A. K. Shukla, Director-Professor, Dept. of Ophthalmology

Members:

1. Dr. Jwalant Waghmare, Professor & Head, Dept. of Anatomy
2. Dr. A. R. Chaudhary, Director-Professor & Head, Dept. of Physiology
3. Dr. Satish Kumar, Director-Professor & Head, Dept. of Biochemistry
4. Dr. Anupama Gupta, Director-Professor & Head, Dept. of Pathology
5. Dr. Vijayshri Deotale, Director-Professor & Head, Dept. of Microbiology
6. Dr. B. H. Tirpude, Director-Professor & Head, Dept. of Forensic Medicine and Toxicology
7. Dr. Subodh Gupta, Director-Professor & Head, Dept. of Community Medicine
8. Dr. P. S. Nagpure, Director-Professor & Head, Dept. of Otorhinolaryngology
9. Dr. Dilip Gupta, Director-Professor & Head, Dept. of General Surgery
10. Dr. Bharati Taksande, Professor, Dept. of General Medicine
11. Dr. Poonam Varma Shivkumar, Director-Professor & Head, Dept. of Obstetrics & Gynaecology
12. Dr. Varsha Chauhan, Professor, Dept. of Paediatrics
13. Dr. Sucheta Tidke, Director Professor & Head, Dept. of Anaesthesiology
14. Dr. C. M. Badole, Director Professor & Head, Dept. of Orthopaedics
15. Dr. Sumit Kar, Professor & Head, Dept. of Skin & V. D.
16. Dr. Niloy Ranjan Datta, Director-Professor & Head, Dept. of Radiation Oncology
17. Dr. Kshirod Mishra, Professor & Head, Dept. of Psychiatry

18. Dr. Praveen Sanghvi, Professor & Head, Dept. of Dental Surgery
19. Dr. Mayuresh Rampurkar, Assistant Professor, Dept. of Neurosurgery

HODs from the General Medicine, Pediatrics and Radiology departments were not present. However, Dr. Bharati Taksande, Professor, General Medicine and Dr. Varsha Chauhan, Professor, Pediatrics attended the meeting on behalf of their HODs.

1. The Dean welcomed the members of the college council committee.
2. The Dean informed that, the minutes of college council committee meeting held on 13th October 2022 were circulated and as no comments were received, they are taken as accepted and recorded the same.
3. Dean informed that a meeting with the health minister was held on 5 January 2023 where two topics related to our NMC inspection were discussed. We came to the conclusion that our inspection is still pending in 14 departments, and we can consider it to have occurred on any given day. There is a current trend for inspections to be conducted one at a time in each medical college and if anything was still open for inspection, ten or more inspectors might be conducted simultaneously. Additionally, he informed that the Amravati has already undergone the same inspection. These inspections began on 4 January 2023 and we can anticipate them happening at our college as well in next 3 months.
Therefore, it is essential that everyone should review their standard assessment forms (SAF) and update any relevant information. The declaration forms also need to be checked again. He asked to accumulate all the information in soft copies and then submit it to the Dean's office. Being on single day inspection, it will be difficult to manage to the Dean's office hence, every department should take responsibility of it. It is very essential as If we think the inspections will be difficult in 2-3 departments otherwise it will be easy for all other departments. He ask to ensure all HODs to have adequate staff in their respective department. Everyone noted the same.
4. Dean informed that the proposals of Electives have yet not received from many departments. Only Orthopedics, Pediatrics, Surgery have submitted upto this date.
Dr. A. K. Shukla informed the audience that while clinical departments with broad specialties have been submitted, pre-clinical departments, including research laboratories which is again a block component have not submitted. At the very least, we must provide the students with those possibilities, and the postings for those electives must begin on the day after their practical exams. The theory exam ends on 28 January 2023. The practical examination are expected to be completed by 15 or 20 February, 2023. The 15 days elective posting will begin on the examination day following. The pre and para clinical and research laboratory posting for 15 days in

broad specialties and 15 days for clinical departments will be made.

The elective postings at clinical departments will be available for the entire day from 9 am to 5 pm, whereas the routine postings at pre and para clinical departments, which will last from 9 am to 12 pm and 1 pm to 5 pm, respectively. The students will need to be informed of this, it will be posted on our website, and the appropriate students will be assigned the electives. Each student has two books one each for the clinical and pre-para clinical departments. He asked everyone to submit the timetable as soon as possible. The number of students in each batch will be 50 students in the pre-para batch and another 50 students in the clinical batch.

The dean also mentioned a meeting that was held recently but most of the faculty weren't present. Despite the fact that we had emailed about this, there are now only a few days left.

Dr. A. K. Shukla also asked that the first, second, and third part I & II clinical posting schedules be available after the exam and be prepared for the following curriculum committee. He also urged that the curriculum committee's various heads should meet together to discuss the matter as soon as possible. He added that the university wanted to simplify the process because the COVID-19 pandemic had caused time to be lost, thus no preparation leave would be permissible, there would be no pause after the exam, and posting would begin the following day. Everyone noted the same.

5. Dr. A. K. Shukla informed us that the Internal Assessment Examination schedules had changed and that the CBME from the 2019 batch was conducted in a different manner than before. He asks all concerned departments to tabulate their internal evaluations and send them to their parent departments.

He informed that Dean Sir has made kind efforts to submit the IQAC form for our NAAC accreditation, which expired on 31 December 2022. Reaccreditation is currently being processed. The IQAC cell is working as hard as it can to get everything in by the deadline, which is in 20 to 25 days. If everything is submitted by then, the NAAC assessment will probably take place 40 days after it has been submitted. Dean also added that the self-assessment forms must also be provided.

Dr. A. K. Shukla informed that the core team for NAAC had already been established. He asked all HODs to release each department's nodal officer and individual team members from their regular duties so they can complete the time-sensitive NAAC work as and when necessary.

He reiterated all concerned, these two gigantic task will be in front of us which are NAAC 3rd cycle and MUHS elective postings.

The committee members noted and recorded the same.

The meeting ended with thanks to chair.



Dr. Sushil Kumar Varma
Member Secretary,
College Council Committee.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

Sevagram- 442102, Maharashtra, India

MINUTES OF COLLEGE COUNCIL COMMITTEE MEETING DATED 28TH FEBRUARY 2023

The college council committee meeting was called by the Dean, MGIMS on Tuesday, 28th February 2023 at 3.00 pm in the Committee Room at Dean's Office.

Following members were present:

Chairperson: Dr. A. K. Shukla, Dean, MGIMS & Director-Professor, Dept. of Ophthalmology

Member Secretary: Dr. Sushil Kumar Varma, Director-Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. Jwalant Waghmare, Professor & Head, Dept. of Anatomy
2. Dr. A. R. Chaudhary, Director-Professor & Head, Dept. of Physiology
3. Dr. Satish Kumar, Director-Professor & Head, Dept. of Biochemistry
4. Dr. Anupama Gupta, Director-Professor & Head, Dept. of Pathology
5. Dr. Vijayshri Deotale, Director-Professor & Head, Dept. of Microbiology
6. Dr. B. H. Tirpude, Director-Professor & Head, Dept. of Forensic Medicine and Toxicology
7. Dr. Subodh Gupta, Director-Professor & Head, Dept. of Community Medicine
8. Dr. Smita Singh, Director-Professor & Head, Dept. of Ophthalmology
9. Dr. Deepika Garg, Professor, Dept. of Otorhinolaryngology
10. Dr. Dilip Gupta, Director-Professor & Head, Dept. of General Surgery
11. Dr. Bharati Taksande, Professor, Dept. of General Medicine
12. Dr. Shuchi Jain, Professor & Head, Dept. of Obstetrics & Gynaecology
13. Dr. Manish Jain, Professor & Head, Dept. of Pediatrics
14. Dr. Sucheta Tidke, Director Professor & Head, Dept. of Anaesthesiology
15. Dr. C. M. Badole, Director Professor & Head, Dept. of Orthopedics
16. Dr. Sonia Jain, Professor, Dept. of Skin & V. D.
17. Dr. Niloy Ranjan Datta, Director-Professor & Head, Dept. of Radiation Oncology
18. Dr. Kshirod Mishra, Professor & Head, Dept. of Psychiatry
19. Dr. Atul Tayade, Director-Professor & Head, Radiology
20. Dr. Praveen Sanghvi, Professor & Head, Dept. of Dental Surgery
21. Dr. Poonam Varma Shivkumar, Medical Superintendent, Kasturba Hospital and

Director-Professor, Dept. of Obstetrics & Gynaecology

HODs from the Otorhinolaryngology, General Medicine and Skin & V. D. departments were not present. However, Dr. Deepika Garg, Professor, Otorhinolaryngology, Dr. Bharati Taksande, Professor, General Medicine and Dr. Sonia Jain, Professor, Skin & V. D. attended the meeting on their behalf. Dr. Poonam Varma Shivkumar, Medical Superintendent, Kasturba Hospital and Director-Professor, Dept. of Obstetrics & Gynaecology was invited as Special invitee.

1. The Dean welcomed the members of the college council committee. Dean specially greeted Dr. Shuchi Jain, Professor & Head, Dept. of Obstetrics & Gynaecology and Dr. Smita Singh, Director-Professor & Head, Dept. of Ophthalmology as new members of the College Council Committee.
2. The Dean informed that, the last meeting had to farewell to the departing Dean Dr. Nitin Gangane. He requested everyone to extend their support and co-operation to the college council committee. Dean informed that this college council meeting was been delayed due to examinations in the various departments and all examinations conducted satisfactorily and he expected satisfactorily results also barring Pathology and Ophthalmology departments where some students detained for failing to meet the eligibility criteria of MUHS. He asked concerned members, to take corrective actions before these students appear in the summer examination once again. Everyone noted and recorded the same.
3. Dean informed that we are going to submit all the National Assessment and Accreditation Council (NAAC) deficiencies of the documents required by them on 03rd March 2023. Dean asked members if anybody wants to add or modify any information of the departmental profile may do so by communicating the same to the Internal Quality Assurance Cell (IQAC). Once we submit the requisite documents to the NAAC, it is expected that the documentation verification process will begin immediately. He also asked members to be ready to provide any information or supporting documents they have uploaded, as they may be asked to do so beginning 3rd March 2023 over next 3 weeks. And, the IQAC will help to coordinate this. If after 3 weeks no more documents have been asked for, it will presume that it is satisfied and document verification process is over. Then, the second phase of inspection is there a team of NAAC will visit for peer assessment which we can expect its schedule around in the second or third week of April 2023. Everyone noted the same.
4. Dean also informed about the National Medical Council (NMC) inspection is pending in the 15 postgraduates' departments. We already have a UG recognition approval with us but again the problem area is their end. He requested everyone for the help and informed them that the institute has given an undertaking to start the emergency medicine department in our institute at the earliest. Unfortunately, the NMC also

realizes that no suitable persons are available with the qualification and experience to fill-up those faculty positions. So exemption is been given by the NMC that till such time abundant of MD or DNB emergency medicine are available persons with MS or MD qualifications in General Medicine, General Surgery, Anaesthesiology, Respiratory Medicine, TB & Chest and Orthopedics can be considered for faculty positions as well as for senior residency positions in emergency medicine.

He asked members that if any friend, colleague or anywhere if have people who are or who willing to be considered as a faculty in emergency medicine, we will be too glad of them to appoint. He informed, we have already advertised for the various faculty positions which are the vacant in the institute and 28th February 2023 happens to be the last date of submission of application for the same. He asked members, if any junior faculty working in the department are able to get or want to be considered for a higher position. We will have a meeting in the next few days so as to reduce the deficiencies so far the postgraduate inspection is concerned.

Dean asked members about any concerns regarding the faculty recruitment, if they have and assured that the appointments of any working faculty members will only be done on your recommendations.

Dr. Manish Jain requested for additional faculty recruitment in the Pediatrics department. Dean advised to make a request to explore this issue with the management at the following meeting which is expected to be scheduled soon.

5. About the elective postings of undergraduate students, Dean thanked and apprised all concerned for actively taking on the task of selecting the elective courses allotted the first block of elective courses to the students of 2019 batch which is expected to end on 4th or 5th of March 2023 and from then they will shift to the first block of pre and para clinical and laboratory research. In the second block of posting of the students will be from 1 pm to 5 pm or 2 pm to 5 pm as per the concerned departments.

He expressed gratitude to Dr. Poonam Varma Shivkumar, Dr. Manish Jain and Dr. Jwalant Waghmare for allotting and conducting this exercise smoothly as it was conducted first time without any hurdles barring one or two students who could not join the postings.

He informed, as per the university norms, the students must have 75% attendance and they must maintain a logbook and they must get a satisfactory performance grade. He also informed that if the students did not complete the elective postings, they would have to do so during the summer vacation.

He requested concerned members to issue the certificates and make sure the attendance is appropriate. If the attendance is not appropriate, the certificate will act as a barrier to the students, pushing it a cross to the next examination.

He informed that, theory lectures for most of the batches will start from 5th and 6th March 2023 and for them already have been assigned respective lecture halls. He

requested Dr. Satish Kumar to take care of Third MBBS – I & II lectures halls. The committee members noted the same.

6. Dean informed that there was a representation by some of the postgraduate residents that they should be paid stipends for a period of May-June also. Dean informed that institute can pay the maximum stipend for a period of 36 months only, which has already been paid to all the postgraduate till 30th April 2022. About the plea from the students, he stated that the matter is under consideration. Everyone noted this.

7. About the leave rules of junior residents and postgraduates. He shared the draft rules and informed that he will circulate it next few days for the comments and suggestions that to be finalized in the next college council meeting and made applicable from 1st of April 2023.

He informed, all the residents and post graduates must have 80% attendance per semester. They will be allowed 8 casual leaves (CL) and 22 privilege leave (PL) as per MUHS norms.

Further, he clarified that under the existing rules, there is no provision for special leave for residents who participate in or present a paper in conference or workshop. They will be allowed PL for this purpose. The casual leaves will be forfeited if not taken in that year. However, the PL will be accumulated and carried forward, but it will be allowed not more than 40 days in the semester.

Everyone noted the same.

8. Dean informed about the issues related to the Local Managing Committee (LMC) meeting. He said, the standard operating procedures for conducting internal assessment examinations have been circulated earlier six months back. The same was put forward on the request of LMC again to a high-powered committee aided by Dr. Anupama Gupta and they have modified certain things and the same SOPs have been circulated again, which all concerned have received the copy. He asked all members to adhere to these revised SOPs while conducting in the future internal assessment examination.

He informed about another issue of the bond condition because in the LMC meeting, it was approved that from this year onwards, the postgraduates admitted to MGIMS will be under bond to serve the institute not for one year but for two years. This issue still has to be resolved, and then it will be put into practice. Everyone noted the same.

9. Dean informed that the cut-off date for admission of fresh batch of the postgraduate was 15th January 2023. Some of them joined in the November. The university circulated this letter last week wherein the alert about their title for synopsis and

dissertation and the date mentioned therein is to facilitate to upload title and synopsis by student and verification by the college shall be available from the 1st of April 2023. It is mandatory to get approval from the Ethics Committee and the Board of Research Studies (BORS). He requested Dr. Sushil Kumar Varma, Member Secretary, IEC to interact the first year students to expedite the process for the ethical clearance. Before that, the synopsis will go through the Research Advisory Group. He also informed that the three-day Protocol writing workshop will be conducted for this batch which will be conducted in two batches. The first batch will start from 13th to 15th March 2023 and the second batch will start from 16th to 18th March in the afternoon sessions (2 pm to 6 pm). It is advisable to motivate the students to participate in the workshop to get the concepts cleared for a smooth process of submitting the synopsis to the university in time. He advised to follow the university's notice regarding the guidelines and deadlines that needed to be followed.

Further, he requested all members to make ensure that the synopsis proposals of the PG students batch – 2022 to be submitted to the IEC preferably before they proceed to vacation. Everyone noted and recorded the same.

10. Dean informed that the proposed summer vacation schedule by the university will start from 22nd April to 31st May 2023. He informed that vacation roaster will be notified by the Dean office. As we have been communicated earlier, we will prefer to have a common working day, and this request have been received from last one year because there is no common working day at times in the clinical departments' patients are left without actually being handed over. We will circulate the common working day schedule. He requested members to submit the vacation schedules of their departments. He also informed that everything is subject to NAAC inspection. If NAAC inspection happens to coincide with summer vacation, the vacation may be postponed.

He reiterated members to make sure the submission of PG synopses to the IEC and NAAC work to be done before proceed on vacation. The committee members noted and recorded the same.

The meeting ended with thanks to chair.



Dr. Sushil Kumar Varma
Member Secretary,
College Council Committee.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES

Sevagram- 442102, Maharashtra, India

MINUTES OF COLLEGE COUNCIL COMMITTEE MEETING DATED 23RD MARCH 2023

The college council committee meeting was called by the Dean, MGIMS on Thursday, 23rd March 2023 at 3.00 pm in the Committee Room at Dean's Office.

Following members were present:

Chairperson: Dr. A. K. Shukla, Dean, MGIMS & Director-Professor, Dept. of Ophthalmology

Member Secretary: Dr. Sushil Kumar Varma, Director-Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. Vijay Gujar, Associate Professor, Dept. of Anatomy
2. Dr. Nishant Bansod, Professor, Dept. of Physiology
3. Dr. Satish Kumar, Director-Professor & Head, Dept. of Biochemistry
4. Dr. Anupama Gupta, Director-Professor & Head, Dept. of Pathology
5. Dr. Vijayshri Deotale, Director-Professor & Head, Dept. of Microbiology
6. Dr. P. N. Murkey, Professor, Dept. of Forensic Medicine and Toxicology
7. Dr. Subodh Gupta, Director-Professor & Head, Dept. of Community Medicine
8. Dr. Smita Singh, Director-Professor & Head, Dept. of Ophthalmology
9. Dr. P. S. Nagpure, Director-Professor & Head, Dept. of Otorhinolaryngology
10. Dr. Dilip Gupta, Director-Professor & Head, Dept. of General Surgery
11. Dr. Jyoti Jain, Professor & Head, Dept. of General Medicine
12. Dr. Shuchi Jain, Professor & Head, Dept. of Obstetrics & Gynaecology
13. Dr. Manish Jain, Professor & Head, Dept. of Pediatrics
14. Dr. Sucheta Tidke, Director Professor & Head, Dept. of Anaesthesiology
15. Dr. C. M. Badole, Director Professor & Head, Dept. of Orthopedics
16. Dr. Sonia Jain, Professor, Dept. of Skin & V. D.
17. Dr. Kshirod Mishra, Professor & Head, Dept. of Psychiatry
18. Dr. Praveen Sanghvi, Professor & Head, Dept. of Dental Surgery

HODs from the Anatomy, Physiology, Forensic Medicine and Toxicology, Skin & V. D., Radiation Oncology and Radiology departments were not present. However, Dr.

Vijay Gujar, Associate Professor, Anatomy, Dr. Nishant Bansod, Professor, Physiology, Dr. P. N. Murkey, Professor, Forensic Medicine and Toxicology and Dr. Sonia Jain, Professor, Skin & V. D. attended the meeting on their behalf.

1. The Dean welcomed the members of the college council committee.
2. The Dean informed that the minutes of college council committee meeting held on 28th February 2023 were circulated and as no comments were received, they are taken as accepted and recorded the same.
3. Dean informed that we had circulated the draft leave rules for the junior residents and senior residents for any queries that to be amended. He informed there was a query raised by Dr. Shuchi Jain about this.

In response to this query, Dean clarified that the junior residents are entitled to 8 days casual leave and 22 days privilege leave in a year that is a total 90 days paid leave which is the maximum permissible from the institute to them for their academic term.

No junior residents will be permitted to avail more than 15 days which includes 4 casual leave and 11 privilege leave will be there for the first 6 months of their tenure. Casual leaves cannot be carried forward, however, privilege leaves can be accumulated and carried forward to the next term or year. In the first semester, the maximum permissible leave will be 15 leaves. If we grant them leaves in the second semester, the second semester will have equal number of leaves, and if the person has not taken any of those 11 privilege leaves, that means we can grant up to 22 privilege leaves in the second term.

After completion of six months, junior residents may avail up to 36 days leave (4 casual + 32 privilege leave), if due in a term.

He also informed that if any student does not have any leaves left, which cannot be availed of all or go beyond the limit because minimum 80% attendance will be required in each term so they cannot take LWP also.

About the senior residents, Dean informed that the majority of the senior residents working with us are bonded candidates. If their leave exceeds which is more than 30 days, their bond period will extend, and he or she will have to work for the extended period without being paid because their term has ended, as mentioned in their appointment orders.

Dean informed that there is no provision for any kind of leaves other than the casual leaves and privilege leave in the PG rules.

The committee members agreed and noted the same.

4. Regarding consent for substitute examiner-ship, it was decided that prior permission

of the Head of the Department and written approval of the Dean has to be taken before giving consent for accepting substitute examiner-ship in the colleges affiliated to MUHS. The request for substitute examiner-ship will be considered for only one appointment every year provided alternative arrangements are in place for UG/ PG teaching, assessment and patient care activities. The committee members noted and recorded the same.

5. Dean expressed sincere thanks to all HODs and their respective faculty members who managed to get the NMC assessment done as per the need.

He informed, unfortunately, the assessors from the physiology and ophthalmology departments did not report. We have again requested the President, NMC Medical Assessment and Rating Board (MARB) to conduct those assessments for continuation and increase PG seats as soon as possible.

6. Dean informed that, the concerns regarding the NAAC assessment still exist. The document verification process is anticipated to be completed according to the standard timeline. We can anticipate that the NAAC assessment will be carried out before the summer vacation on 15 or 20 April, 2023. He requested all members to help and contribute to the NAAC assessment-related activities. The vacation schedule is subject to NAAC assessment.

7. Dean informed that there had been a couple of representations received regarding the district residency program. He informed that most of the members have already given the details of distribution of the junior residents and their preferred posting slots. PG Students (Batch 2021) will be deputed w.e.f. 01 May 2023 in four batches for 3 months at Civil Hospital, Wardha.

He said this program is being rushed by the government. Now, NMC and DMER are endorsing this and making it mandatory. It is mandatory that the resident shall not be eligible to appear for the MD or MS examination unless he or she submits a certificate of successful completion of the 3 months District Residency Program certified by a Civil Surgeon.

8. Dean appreciated the efforts of all members and concerned faculty members who assisted in completing the elective postings successfully within the short time period notified by the university. He informed the members, all students who have completed their elective courses, they will have to be issued the certificate. The certificate format has already been circulated.

He informed, there is no provision for the repeat posting of elective postings anywhere. Unfortunately, a couple of students landed up with this problem due to their medical conditions. They have been asked to do repeat elective postings during the students' winter vacation.

The meeting ended with thanks to chair.



Dr. Sushil Kumar Varma
Member Secretary,
College Council Committee.